

## FELLOWSHIP OF THE BRITISH SOCIETY OF ECHOCARDIOGRAPHY

### GUIDELINES AND APPLICATION FORM

Fellowship of the British Society of Echocardiography recognises a member's contribution to the field of echocardiography. It indicates to colleagues and patients that the member is part of a group of professionals whose high standing in the field of echocardiography has been recognised by their peers. It is open to all members of the BSE who are in good standing, have been a member for a minimum of 3 years and who meet the eligibility criteria.

Fellows will be recognised by:

- a. Formal presentation of the Fellowship at the annual meeting
- b. Announcement in the ECHO Journal
- c. Listing on the BSE website on the "Fellows Board"
- d. Special meeting name badges
- e. Special lapel pin
- f. A certificate
- g. Naming as a Fellow on the programme when speaking/chairing at BSE meetings
- h. Entitlement to use Fellow of the BSE (FBSE) on CVs and business cards etc.

A £150.00 non-refundable application/administrative fee is applicable.

All applications must be submitted to [admin@bsecho.org](mailto:admin@bsecho.org), between 19 April - 30 June, to be reviewed by a select panel of a minimum of three Advisory Council members between 1 July and 30 September. Successful applicants will be notified ahead of the BSE Annual Conference.

Annual subscription fees for Fellows (FBSE) will be £150.00 per annum\*. This increase will be in effect from the following subscription year (1 April – 31 March). Members who wish to retract/cancel their Fellowship status after it has been awarded can do so by contacting [admin@bsecho.org](mailto:admin@bsecho.org). Once the request has been processed, subscription fees will revert to the standard membership/subscription fee of £100.00 per annum\* unless otherwise stated.

\*All fees are subject to change at the discretion of the BSE Council - Please refer to our website([www.bsecho.org/fees](http://www.bsecho.org/fees)) for a list of our most current fees

#### Eligibility Criteria:

1. Applicants should have held full Accreditation in at least one area (Adult, TOE, Stress Echo, Level 1 or Critical Care Echo) for a minimum of 2 years.
2. Applications must be supported by **three** letters\* from any of the following:
  - a. A current BSE Fellow
  - b. A current BSE Advisory Council member or trustee
  - c. An Officer of a recognised international echo society
  - d. A medical or scientific Lead of a BSE Accredited Echo Department
  - e. A chairperson of any of the BSE sub committees in which an individual may have or may be supporting

Letters should attest to the applicant's performance (with specific examples) in the following **four** areas:

- a. Education - examples of teaching, lecturing and/or mentoring students
- b. Research/ Service Improvement/ Quality Initiatives - details of publications or service improvement or quality initiatives undertaken and led by the applicant.
- c. Leadership and Volunteering - examples of echo leadership roles (running a department, starting a local echo group etc) and volunteering (time devoted to supporting BSE activities, committees, meetings, accreditation, Echo in Africa, screening programmes etc).
- d. Probity/Integrity/Reputation - this may include general statements about the applicant's standing amongst peers and patients.

In addition to the letters, the Fellowship application should include the following:

- a. Proof of a continuing involvement in echocardiographic practice
- b. Proof of participation in echo Education:
  - i. Echo education in own department; teaching, local lectures, mentoring
  - ii. Or faculty at Regional Meetings at least 3 times in the past 5 years
  - iii. Or faculty at national/International echo meetings at least 3 times in the past 5 years
- c. Proof of Research/Service Improvement/Quality Initiatives:
  - i. Participation in echo research projects that have led to a peer reviewed abstract presentation or publication - applicant should be an author
  - ii. Or authorship or co-authorship of a book, book chapter or book section
  - iii. Or regular reviewer for Echo Research and Practice
  - iv. Or project lead for an echo service improvement initiative with clearly stated outcomes and independent verification (in supporting letters)
  - v. Or has led or helped a local or national quality initiative e.g. community echo service, HF screening programme, established new service. Again, this should be verified in at least one supporting letter
- d. Proof of Leadership and Volunteering (from a minimum of **two areas** outlined below):
  - i. Medical/Scientific Head of a BSE/ASE/EACVI Accredited Echo Department
  - ii. Or organiser of a local/regional echo group or echo course. (departmental review sessions do not count)
  - iii. Or has committed their own time to supporting BSE/ASE/EACVI activities such as committee membership, national meetings, accreditation processes (exams and logbooks)
  - iv. Or serving as a past or present trustee or Officer of the BSE/ASE/EACVI
  - v. Or volunteering for humanitarian missions (Echo in Africa), echo screening programmes etc.
- e. Probity/Integrity/Reputation:
  - i. Extract(s) from latest annual appraisal demonstrating that there are no issues with any of the above from current employer or a letter from current employer confirming the same
- f. Personal statement
  - i. A summary of why the applicant feels he/she is worthy of being awarded Fellowship

Honorary Fellowships, where all or some of the above rules may be waived, may be considered at the discretion of BSE Advisory Council or a nomination committee.

A points-based system will be used to provide transparency in the awarding process. As medical staff may find it easier to gain points in some areas and non-medical in others, the same (100%) points threshold will be used for all applications. However, this may be reviewed again in the future at the discretion of the BSE Advisory Council.

Note: supporting letters can NOT be written by members also seeking Fellowship in the same year.

# Fellowship Scoring Matrix

Eligibility Criteria	Score (0 or 1)
	Evidence must be provided to achieve 1 in all boxes. Omissions in evidence will result in a 0 score and result in Fellowship not being awarded until all areas are complete)
<p>1. Applications must be supported by three letters from any of the following:</p> <ul style="list-style-type: none"> <li><i>a. A current BSE Fellow</i></li> <li><i>b. A current BSE Advisory Council member or trustee</i></li> <li><i>c. An Officer of a recognised international echo society</i></li> <li><i>d. A medical or scientific Lead of a BSE accredited echo department</i></li> <li><i>e. A chairperson of any of the BSE sub committees in which an individual may have or may be supporting</i></li> </ul>	
<p>2. Letters should attest to the applicant's performance (with specific examples) in four areas:</p> <ul style="list-style-type: none"> <li><i>a. Education - examples of teaching, lecturing and/or mentoring students</i></li> <li><i>b. Research/ Service Improvement/ Quality Initiatives - details of publications or service improvement or quality initiatives undertaken and led by the applicant</i></li> <li><i>c. Leadership and Volunteering - examples of echo leadership roles (running a department, starting a local echo group etc) and Volunteering (time devoted to supporting BSE activities, committees, meetings, accreditation, Echo in Africa, screening programmes etc.)</i></li> <li><i>d. Probity/Integrity/Reputation - this may include general statements about the applicant's standing amongst peers and patients</i></li> </ul>	
<p>3. Proof of full Accreditation BSE/ASE/EACVI held for at least 2 years and a continuing involvement in echocardiographic practice</p>	
<p>4. Proof of participation in echo education:</p> <ul style="list-style-type: none"> <li><i>i. Echo education in own department (teaching, local lectures, mentoring)</i></li> <li><i>ii. Or faculty at local/regional meetings at least 3 times in the past 5 years</i></li> <li><i>iii. Or faculty at national/international echo meetings at least 3 times in the past 5 years</i></li> </ul>	
<p>5. Proof of Leadership and Volunteering. From a minimum of 2 areas outlined below</p> <ul style="list-style-type: none"> <li><i>i. Medical/Scientific Head of a BSE/ASE/EACVI accredited echo department</i></li> <li><i>ii. Or organiser of a local/regional echo group or echo course (departmental review session)</i></li> </ul>	